



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

७१९

शिक्षा मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्व का संस्थान
An Institute of National Importance under Ministry of Education (Shiksha Mantralaya), Govt. of India

NITMGH/ES/Int.Trans/2025-26/ 2338

Date: 16.03.2026

OFFICE ORDER

This is to notify that with approval of Competent Authority, the following employee is assigned additional duties as per the details given below:

Si.no.	Name	Designation	Present Department	Additional Duty	Reporting Officer
1.	Mr. Samuel Bennett	Sr. Technician	CE	Maintenance section	Associate Dean Maintenance

The above staff shall report to the Officer mentioned above. He shall carry out all the responsibilities and duties attached to the post and also any responsibilities/duties as may be assigned by the Institute Authorities from time to time and shall assume charge with immediate effect.

This issues with the approval of the Competent Authority.


(Dr. B. Chakravarty)
Registrar

To,

1. Concerned staff as mentioned in the above table for information and necessary action.

Copy to:

1. Director's Office for kind information of the Director.
2. Dean (P&D) for kind information.
3. Dr. Hriday Mani Kalita, Associate Dean Maintenance for information.
4. HoD, CE for information.
5. Executive Engineer, EN for information.
6. Faculty-in-Charge, CC for information and making necessary changes on the Institute website.
7. PiC Hindi, for information and necessary action.
8. Superintendent SG-II (ES) for information.
9. E-Notice to all employees for information.
10. Concerned personal file for record.
11. Guard File (ES) for record.